

Party Certificate Instructions

1. Fill Out Pertinent Party Information on Page 2
 - a. Child's Name
 - b. What the award was won for
 - c. Who is awarding the certificate
 - d. The date it is awarded
2. Click on the menu "File" and then select "Print"
3. Click on the Radio Button "Pages" and change the numbers to pages "2" to "2"
4. Change the number of copies to 1
5. Make sure Page Scaling is set to "Fit to Paper"
6. Make sure "Auto-Rotate and Center" is checked
7. Now click on the button "Properties"
8. Change Paper Size to "Letter (8.5 in x 11 in.)"
9. Click "Ok"
10. Click "Ok" to print

If you are having problems, please send an email to: Contact@Ultimate-Kid-Birthday-Parties.Com and I will help you print your free invitations.



BASIC TRAINING CERTIFICATE

The Commanding Officer hereby awards this certificate,

To _____

For _____

Commanding Officer

Date

IMPORTANT NOTICE (Read Each Paragraph Carefully)

Congratulations on winning this certificate. You played hard, played smartly and now you are on top.

If you can't accept this award and keep performing at the top of you level, please inform your commanding officer immediately. This award can be rescinded just as fast as it is awarded.

Also, in no way does this make you more superior than your commanding officer. Just remember your current position soldier and keep performing to the best of your ability. Congratulations and I hope you have continued success in the future!

Courtesy of: www.ultimate-kid-birthday-parties.com